

Key Delegated Tasks (Qualified Investigator)

Reference Number	Key Delegated Tasks
1	Screening subjects for eligibility
2	Performing the informed consent process for eligible patients
3	Obtaining written informed consent
4	Patient enrolment and follow-up
5	Checking eligibility criteria
6	Daily monitoring of patient health, safety and study compliance
7	Data collection Includes: <ul style="list-style-type: none"> ❖ Case Report Form entries ❖ Case Report Form corrections ❖ Data query resolution
8	Source documentation maintenance Includes: <ul style="list-style-type: none"> ❖ Study worksheets, checklists, monitoring sheets ❖ Data from electronic & hard copy medical chart
9	Reporting of Protocol Violations
10	Identification of Serious Adverse Events and documentation
11	Maintenance of Regulatory Documents
12	REB submissions and communications
13	Perform study specific training
14	Performing clinical assessments including SAEs and ICU infection adjudication
15	Confirmation of completeness and accuracy of data collected
16	Maintenance of Product inventory
17	Checking of treatment assignment online
18	Study treatment dispensing & accountability, including maintenance of logs
19	Other: please specify:
20	Other: please specify:
21	Other: please specify:
22	Other: please specify:
23	Other: please specify:
24	Other: please specify: