

Sites Registered: Total 2

Burn Sites 3 0

PEP uP Collaborative 1





Sites are still able to register online here!

## **Data Entry**

We have made the following revisions to REDCap based on the feedback we have received recently:

REDCap Form	Data	Revision made
Patient Information	Primary ICU Diagnosis	Added option for burns if a surgical (elective or emergency) type of admission is selected.
Patient Information (Burn Sites) FOR BURN SITES ONLY	Inhalation Injury Score	Added option for 'N/A' (not available) if no bronchoscopy was done.
Daily Enteral Nutrition Data & Daily Parenteral Nutrition Data	Formula Company & Product Name	We will periodically add to this taxonomy. If a formula is entered under 'other', Data Management will resolve it or request further information from you, if needed.

## **Timelines**

The first deadline for the INS 2014 is fast approaching! As a reminder, we have two deadline options for the INS 2014. Please review the important information below depending on the deadline your site is following.

- 1) February 15<sup>th</sup> 2015 to receive a site report and be eligible for the Best of the Best Award.
  - Sites must finalize data, including 60 day outcomes, by February 15<sup>th</sup> 2015.
  - This deadline includes gueries that must be resolved by Data Management.
  - In order to have 60 day outcomes finalized, the last patient should be enrolled no later than December 15th 2014.
  - Data must be finalized on a minimum of 20 patients to be eligible for the Best of the Best Award.
  - Ensure the Site Finalization Form is completed by the deadline (found under Resources on the left side bar on REDCap).
- 2) June 1st 2015 to receive a site report.
  - Sites must finalize data, including 60 day outcomes, by June 1st 2015.
  - This deadline includes gueries that must be resolved by Data Management.
  - In order to have 60 day outcomes finalized, the last patient should be enrolled no later than April 1st 2015.
  - Data must be finalized on a minimum of 15 patients to receive a site report.
  - Sites are NOT eligible for the Best of the Best Award.
  - Ensure the Site Finalization Form is completed by the deadline (found under Resources on the left side bar on REDCap).

An example site report from the INS 2013 can be found here.

Details on the Best of the Best Award can be found in the November newsletter and on our website.

Spanish Translation: The Instructions for non burn units have been translated into Spanish by Dr. William Manzanares and Dr. Daniela Adjemian and are available on our website. The case report forms are not translated as REDCap is only available in English.

Holiday office closure notice: Our office will be closed December 25th to January 4th. Emails and gueries received after December 24th will be responded to in the new year.

## **Contact Us**

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