

# **INTERNATIONAL NUTRITION SURVEY 2014**



# The International Nutrition Survey 2014 is 1 month away!

Please ensure that on September 17th when you begin the survey you are using:

- the final version of the Instructions and Case Report Forms dated June 9th 2014, not the draft version
- the burn unit CRFs, if you are a burn unit

## **Online Registration**

Registration will open online September 2<sup>nd</sup> 2014. Follow these steps to register your site:

- 1) Follow this link: <a href="https://ceru.hpcvl.queensu.ca/randomize/INS/">https://ceru.hpcvl.queensu.ca/randomize/INS/</a>
- 2) Have only 1 person register your site. You may register even if you are awaiting ethics approval.
- 3) Under 'Primary Users' only list those who require access to the electronic data capture system, REDCap
- 4) Refer to the Site Registration form in the Instructions and Case Report Forms document for assistance You will receive your REDCap login and password via email after registering.

Do not enter any data into REDCap before September 17th 2014 as it will be deleted.



#### **Update: Timelines**

The INS 2014 timelines have been updated to accommodate burns sites and sites in the PEP uP Collaborative who are unable to meet the February 15<sup>th</sup> 2015 deadline. Please refer to the <u>updated</u> timelines figure on our website.

Please contact us if you have any concerns with these timelines.

#### **Date Collection**

#### Study Days

For every patient, Study Day 1 is:

- The calendar day of admission until 23:59
- Often not a full 24 hours
- Often prior to the day the patient is screened for enrollment (ie. the data is collected retrospectively)



## Study Day = Calendar Day

Study days begin and end at midnight regardless of how your ICU flowsheet is set up. Ex. If a patient is admitted at 9:30 on September 20th, Study Day 1 is 9:30 to 23:59 on Septembr 20th. Study Day 2 is September 21st from 00:00 to 23:59.

Important: You will NOT be able to finalize data in REDCap if your data is not entered using calendar days. We will not be able to change the data for you if you do not use calendar days.

### Definition of Goal Caloric and Protein Requirements

On the Baseline Nutrition Assessment form (and on the Daily Nutrition Data forms for burn units), we ask for the patient's goal calorie and goal protein requirements. Please review the INS definition for these variables in the <a href="Instructions and Case Report Forms">Instructions and Case Report Forms</a> as it may be different than what you are used to in your practice.

## **COMING SOON! REDCap Manual and Query Module**

REDCap Manual – An instruction manual with details on how to use the electronic data capture system (REDCap) for the INS 2014.

Query Module – A short review of the Query System in REDCap and instructions on responding to and resolving queries.

We will distribute any new tools by email and post them on our website.

# **Contact Us**

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